#### Contact Information



Lakeside High School 993-2522

Douglas Wetherholt, Principal

Sarah Davis, Asst. Principal

Patricia Craft, Associate Principal

Lakeside Jr. High School 993-2618

John Pinto, Principal

Alyssa Geigerich, Asst. Principal

Huron Primary School 992-1230

Jennifer Tulino, Lead Teacher

Ontario Primary School 992-1240

Julie Farina, Principal

Michigan Primary School 992-1250

Seth Hartmann, Principal

Erie Intermediate 992-1260

Julie Taylor, Principal

Amanda Prosser, Asst. Principal

Superior Intermediate 992-1270

Michele Boiarski, Principal

Laura Lorelli, Asst. Principal

Athletics 993-2522

Andy Oudomlith, Athletic Director

After School 993-1060

Discovery Programs

Linda Coblitz, Director

#### Contact Information Continued

## **AACS**

Board of Education 992-1201

Superintendent 992-1202

Lisa Newsome

Treasurer/ 992-1210

Director of Operations

Mark Astorino

Special Education/ 992-1204

**Student Services** 

Julie Fulton, Director

State & Federal 661-4348

Programs and Accountability

Valerie Harper, Director

Food Service 993-2490

JoEll Rapose, Supervisor

Technology 993-2683

Timothy Ranck, District

Technology Coordinator

Transportation 992-1220

Chris Starr, Administrator or 661-4346

Central Registration 992-1234

Cristine Rutz

## TOGETHER- Preparing EVERY Student for FUTURE Success

### How to Effectively Communicate with School Officials

2024-2025

6610 Sanborn Road Ashtabula, OH 44004

440-992-1200



District Website: www.aacs.net

## Communication is a shared experience and we intend to make that experience easier.

From time to time, parents and other community members may have questions or concerns about our educational programs and services. So that we can respond to these issues in a timely manner, this communications chain of command is provided for your use.

Ashtabula Area City Schools Board of Education Policy #9130 defines a "chain of command" to follow for conflict resolution:

### Level 1: If a parent has a concern with their child:

 Contact should be with the teacher or other staff member involved.

## Level 2: If the matter cannot be satisfactorily resolved at the First Level:

 Discuss issue with the staff member's principal/supervisor.

# Level 3: If a satisfactory solution is not achieved by discussion with the principal/supervisor:

Request a conference with the Superintendent/Director of Pupil Services.

### Level 4: Should the matter not be resolved:

• Request, a meeting with the Board of Education.

#### Chain of Command Defined

#### On matters involving:

#### A. Student Discipline/Bullying

- 1. Classroom Teacher
- 2. Assistant Principal
- 3. Principal
- 4. Superintendent
- 5. Board of Education

#### B. Instruction/Curriculum

- 1. Classroom Teacher
- 2. Principal
- 3. Director of School Improvement
- 4. Superintendent
- 5. Board of Education

#### C. Special Education

- 1. Classroom Teacher
- 2. Principal
- 3. Special Education Dean
- 4. Director Special Education/ Student Services
- 5. Superintendent
- 6. Board of Education

#### D. Preschool

- 1. Classroom Teacher
- 2. Principal
- 3. Superintendent
- 4. Board of Education

#### E. Athletics

- 1. Coach
- 2. Athletic Director
- 3. Principal
- 4. Superintendent
- 5. Board of Education

#### F. English as a Second Language (ESL)

- 1. Teacher/Coordinator
- 2. Director Special Education/ Student Services

#### On matters involving (Continued):

#### G. Nutrition Services

- 1. Principal
- 2. Nutrition Service Director
- 3. Director of Operations
- 4. Superintendent
- 5. Board of Education

#### H. Facilities/Grounds/Buildings

- 1. Principal
- 2. Director of Operations
- 3. Superintendent
- 4. Board of Education

#### I. Transportation

- 1. Bus Driver
- 2. Transportation Supervisor
- 3. Principal
- 4. Director of Operations
- 5. Superintendent
- 6. Board of Education

### J. After School Discovery Programs (tutoring)

1. Executive Director

#### K. Great Lakes Online Academy

- 1. GLOA Coordinator
- 2. Principal
- 3. Superintendent

#### L. Central Registration

- 1. Administrative Assistant
- 2. EMIS Coordinator
- 3. Treasurer

#### M. Gifted and Talented

- 1. Classroom Teacher
- 2. Coordinator
- 3. Director Special Education/ Student Services

#### N. Student Activity Fees

- 1. Account receivable
- 2. Treasurer